



Minutes of the Executive Committee (EXC) Meeting  
of the Board of Trustees of the Utah Transit Authority (UTA)  
Tuesday, January 17, 2017  
FrontLines Headquarters, 669 West 200 South, Salt Lake City, UT

**Attending:**

Robert McKinley, Chair  
Sherrie Hall Everett, Vice Chair  
Charles Henderson  
Bret Millburn

**Excused/Not in Attendance:** Jeff Hawker

Chair McKinley called the meeting to order at 12:16 p.m. with four committee members present.

Chair McKinley then yielded the floor to Dave Goeres, UTA Chief Safety, Security & Technology Officer, for a safety message.

**Action Items.** No action items were discussed.

**Executive Consent Agenda.**

1. Approval of December 5, 2016 Meeting Report
2. Monthly Financial Reports (November 2016)

A motion to approve the consent agenda was made by Trustee Henderson and seconded by Vice Chair Everett. The motion carried by unanimous consent with four aye votes.

**Informational Items.** No informational items were discussed.

**Board Meeting Agenda Approval.**

1. Swearing in of Chief Internal Auditor.
  - a. A motion to move this item to the board agenda was made by Vice Chair Everett and seconded by Trustee Millburn. The motion carried by unanimous consent.
2. Honor Roll Nominee: Representative Johnny Anderson.
  - a. Staff is proposing that former Representative Johnny Anderson be added to the UTA Honor Roll for his contributions to transportation in the state. A motion to forward the nomination to the board agenda was made by Trustee Millburn and seconded by Vice Chair Everett. The motion carried by unanimous consent.

3. Community Engagement and Communications Update.
  - a. Staff is requesting that this item be forwarded to the board agenda. Questions on the community engagement plan were posed by the board and answered by Nichol Bourdeaux, UTA Vice President of External Affairs. Vice Chair Everett requested that an explanation of why UTA is focusing on community engagement be included in the presentation to the board. Chair Millburn asked that metrics to gauge effectiveness be included in the final plan. A motion to include this item on the board agenda was made by Trustee Millburn and seconded by Trustee Henderson. The motion carried by unanimous consent.
  
4. Legislative Update.
  - a. A motion to include this item on the board agenda was made by Trustee Millburn and seconded by Trustee Henderson. The motion carried by unanimous consent.

**Closed Session.** No closed session was held.

**Action Taken Regarding Matters Discussed in Closed Session.** No closed session was held.

**Other Business.** No other business was discussed.

**Adjourn.** The meeting was adjourned at 12:27 p.m. by motion.

Transcribed by Cathie Griffiths  
Assistant to the President/CEO  
Utah Transit Authority  
[cgriffiths@rideuta.com](mailto:cgriffiths@rideuta.com)  
801.237.1945